

Thank you for considering Warren Township schools for your child's education.

Please note:

**Incomplete applications will not be accepted.**

Please call 317.869.4300 with any questions.



**The Future Begins Here**



METROPOLITAN SCHOOL DISTRICT OF WARREN TOWNSHIP

## Non-Legal Settlement Student Admission

Parents of students that do not have legal settlement in the Metropolitan School District of Warren Township ("Warren") or otherwise do not have legal right to attend a Warren school who wish their child/children to attend Warren schools must complete the application for Non-Legal Settlement Status and provide the necessary documentation prior to Average Daily Membership (ADM) day. Students must enroll prior to the ADM count day. The materials must be sent to the Office of Secondary or Elementary Instruction. The decision by the Office of Elementary or Secondary Instruction is final. Applications will be time/date stamped as received.

Each grade level will be reviewed separately for space availability, as well as, the impact of that grade level on the overall district capacity regarding classroom consideration. No student who resides outside of Warren boundaries will be admitted after ADM date. Building and classroom space shall not exceed the average district size for each grade level. Parents must fully disclose all information regarding student behavior, residency, and educational experiences. Failure to do so will result in denial for admittance to Warren Township schools. Transportation for non-legal settlement must be provided by parent.

### CRITERIA

The criteria for non-legal settlement students being considered for admission to Warren schools shall include:

#### High School

- Space availability.
- Not to exceed an average of fifty (50) students per grade level.
- Minimum C grade average (or equivalent).
- School discipline history, including suspension or expulsion.
- Standardized test scores.
- School attendance (excluding absence due to documented illness or other health concern).

#### Middle School

- Space availability.
- Not to exceed an average of fifteen (15) students per grade level per middle school.
- Minimum C grade average (or equivalent).
- School discipline history, including suspension or expulsion.
- Standardized test scores.
- School attendance (excluding absence due to documented illness or other health concern).

### Intermediate School

- Space availability.
- Not to exceed an average of fifteen (15) students per grade level per middle school.
- Minimum C grade average (or equivalent).
- School discipline history, including suspension or expulsion.
- Standardized test scores.
- School attendance (excluding absence due to documented illness or other health concern).

### Elementary School

- Space availability.
- Not to exceed an average of five (5) students per grade level per elementary school.
- School discipline history, including suspension or expulsion.
- School attendance (excluding absence due to documented illness or other health concern).
- Standardized test scores.

## **REAPPLICATION AND ADJUSTMENTS**

- All students accepted on a nonresident status will be required to reapply each year.
- Non-legal settlement students shall not be admitted to Warren while under expulsion or suspension from another school. Further, non-legal settlement students shall not be admitted to Warren if they withdraw from their most recent school under the threat of expulsion or suspension.
- Warren reserves the right to review the continued enrollment of a student who is admitted on a non-legal settlement basis. Warren reserves the right to review and adjust the per pupil non-legal settlement student tuition amount as necessary.
- The receiving school reserves the right to rescind approval for Non-legal Settlement Student attendance if the student's behavior, achievement, attendance, punctuality, or parental support should become detrimental to the educational process of the school or student. Transportation to and from school will be the responsibility of the parents.
- Warren reserves the right to review and amend these guidelines from year to year.

## **Bylaws and Policies**

**Revised 10/28/10**

**I have read and understand the Bylaws and Policies on Non-Legal Settlement Student Admission**

(Guardians Name) \_\_\_\_\_ (Date) \_\_\_\_\_

# The Following Items Must Accompany Your Admission Request (To Be Considered for Admission)

- Report Card for Prior Year or complete Transcript if H.S. (C average)
- Last Year's Attendance Record (excluding documented illness or health concerns)
- Last Year's Discipline History (including suspensions or expulsions)
- Standardized Test Scores (ISTEP or other Standardized test scores)
- Provide Documentation for Residency (gas or electric bill **and** lease or mortgage)

**SCHOOL YEAR :** \_\_\_\_\_

## **RESIDENCY APPLICATION INFORMATION**

Student Name \_\_\_\_\_  
*Last First M.*

Age \_\_\_\_\_ Birth Date \_\_\_\_\_ Grade \_\_\_\_\_

Address \_\_\_\_\_  
*Street Zip*

Telephone Number \_\_\_\_\_

Special Service: ☐ English Learner ☐ Gifted ☐ Special Education

**Please mark your first, second and third choice preference for school attendance:**

Elementary K - 4

\_\_\_\_ Brookview Elementary School  
\_\_\_\_ Grassy Creek Elementary School  
\_\_\_\_ Lakeside Elementary School  
\_\_\_\_ Lowell Elementary School  
\_\_\_\_ Sunny Heights Elementary School

\_\_\_\_ Eastridge Elementary School  
\_\_\_\_ Hawthorne Elementary School  
\_\_\_\_ Liberty Park Elementary School  
\_\_\_\_ Pleasant Run Elementary School

\_\_\_\_ Creston Intermediate School 5-6  
\_\_\_\_ Raymond Park Intermediate School 5-6  
\_\_\_\_ Stonybrook Intermediate School 5-6

\_\_\_\_ Creston Middle School 7-8  
\_\_\_\_ Raymond Park Middle School 7-8  
\_\_\_\_ Stonybrook Middle School 7-8

\_\_\_\_ Warren Central High School 9-12