

## UNITED STATES GOVERNMENT NATIONAL LABOR RELATIONS BOARD

**REGION 25** 

Room 238 - Minton-Capehart Federal Building 575 North Pennsylvania Street Indianapolis, IN 46204-1577

January 20, 2012

Telephone: (317) 226-7381 Fax: (317) 226-5103

Ladies and Gentlemen:

Thank you for taking a moment to read this message from the National Labor Relations Board. We are seeking your help in alerting employers to a new legal requirement that takes effect on April 30, 2012.

As of that date, most private sector employers must post a notice of employee rights under the National Labor Relations Act at their worksites. Employers must also provide a link to the notice from their internal or external website if they routinely use the site to inform employees of personnel rules or policies.

The 11-by-17 inch NLRB notice is free and can be downloaded and printed in multiple languages from our website at <u>www.nlrb.gov/poster</u>, or ordered by mail by filling out a form at the web address or by calling 202-273-0064. In addition, the requirement may be satisfied by purchasing an all-in-one poster from a commercial vendor.

The Agency believes that the notice will help employees and employers better understand the law and avoid misunderstandings. It is similar to other workplace postings that describe workers' rights to a minimum wage, to a safe workplace, and to freedom from certain types of discrimination. Federal contractors are already required to post a notice of NLRA rights, and that posting will also satisfy this requirement.

We hope you will consider informing your members, constituents, and other affected parties of this new requirement through an email alert, a mention in a newsletter, or a link on your website. For further details about the posting and the NLRB's jurisdiction, please see our question-and-answer section here: <u>http://www/nlrb.gov/faq/poster</u>. Questions can be directed to us at <u>poster@nlrb.gov</u>. Representatives are also available to present information and answer questions in person through this link: <u>www.nlrb.gov/who-we-are/request-speaker</u>.

Feel free to contact Pat Nachand, Assistant Regional Director, at <u>patricia.nachand@nlrb.gov</u> about employer, union and employee rights and obligations under the NLRA in general.

Regional Director